



NSW Rally Series

Organisers Conditions

2012

NSW State Rally Championship
NSW 2WD Rally Championship
Realistic Car Rentals Clubman Series 2WD & 4WD
Rallyschool.com Excel Rally Series
NSW Rallysprint Series

1. Scope

This document outlines the process for scheduling of events to form NSW State Rally Championship, Realistic Car Rentals Clubman Rally Series, NSW State Rallysprint Series and the Rallyschool.com Excel Series. The document also outlines the organisers' responsibilities specific to running events of the aforementioned series. It is by no means a comprehensive 'How to' guide for conducting road events within NSW.

2. Scheduling of Events

Initial Scheduling

Organisers wishing to conduct an event must apply in writing, on the appropriate form. This form must be returned to the NSW CAMS state office no later than the specified time. Note: an organiser may apply to have an event as both a NSW State Rally Championship and also a NSW Clubman Rally Series round if they so desire, the NSW Rally Panel will consider each application on it's individual merits.

Rounds of the NSW Excel Series will be nominated by the NSW Rally Panel. Upon agreement with the organisers nominated events will be included in the NSW Excel Series.

Non-Series Events

Organisers wishing to conduct non-series events, either Club or Multi-Club, must advise the NSW Rally Panel on the appropriate form for inclusion in the Rally Calendar. Series events will have priority during initial scheduling.

Rescheduling of Events

Should an event be cancelled due to force majeure then the organisers may apply to the NSW Rally Panel to conduct the event on an appropriate date.

Combined Events

Where an event is a NSW Rally Championship event that includes an event of a lower status such as NSW Clubman Rally Series, Excel, ACT or NAMS round, the Organiser may provide a competitive distance which is no more than 75% of the NSW Rally Championship event, and an entry fee applicable to that lower status event. The reduction in distance should be commensurate with the reduction in fee.

The Organiser may offer the total competitive distance to the competitors of the lower status event, but in that case the competitor **may** pay the higher entry fee.

When a round of the NSW Rally Championship is run in conjunction with a lower status event, and the event is seeded as "one field", the regulations that apply to the higher status event will apply to all competitors.

When a round of the NSW Rally Championship is run in conjunction with a lower status event and the event is conducted as a meeting, regulations may differ between each event.

When a NSW Rally Championship round is combined with a round of the Australian Rally Championship, the event will be conducted as a "piggyback" event conducted over both Heat 1 and Heat 2 as applicable.

3. Pre Event Responsibilities

Event Checker

The organiser should contact the NSW Rally Panel, who will inform the Organiser of the contact

details of the Event Checker.

The Organiser will be forwarded a copy of the Event Checker report forms, or they can be downloaded from nswrally.com

The Event Checker is responsible to CAMS and is to view and approve the documents as shown in Item 5 of the check list.

Area Co-ordinator

The Area Co-ordinator is to be contacted with the proposed course route for advice as to the suitability of the proposed course. The Area Co-ordinator is responsible to CAMS.

The Area Co-ordinator is to complete the Area Co-ordinators form and to view and approve the documents as shown in Item 5 of the check list.

The Area Co-ordinators form is available from the Rally Panel or it can be downloaded from nswrally.com

Statutory Authorities

Organisers are required to obtain the relevant permissions for the Statutory Authorities that provide the authority for the event to be conducted.

In most instances these permissions need to be sought a minimum of 3 months prior to the event.

The relevant permissions are to be included in the Stewards Information pack.

Public Notices

Public Notices must be of the following, minimum size A3, and be in at least a protective sleeve to prevent deterioration from the elements.

Public Notices must be placed in a position where they would normally be expected to be seen by the passing public.

Supplementary Regulations

Event Supplementary Regulations/Entry Form must be submitted to the NSW Rally Panel Paperwork Checker at least 12 weeks prior to the event to ensure that the regulations comply with the requirements of the relevant Championship/Series.

Once the Supplementary Regulations have been passed by the NSW Rally Panel they, along with the following forms:

E-101 Permit Application

M-201 Pro-forma Medical Response Plan

SF 3.1 Safety 1st Form

can be sent to the NSW Permit Officer

Medical Requirements

The CAMS Medical Pro-forma must be submitted to CAMS for approval at least 8 weeks prior to the event form M-201.

Safety Plan

Each event must provide a comprehensive written safety plan. This plan is to be provided to the Event Checker and Area Co-ordinator prior to the event.

4. Organisers' Responsibilities

Organisers of all events that form a round of the NSW State Rally Championship, NSW Clubman Rally Series, NSW Excel Rally Series or the NSW State Rallysprint Series must comply with the following provisions.

Administration

Officials Licences

Officials, as determined by CAMS, must be accredited in accordance with the National Officiating Program.

Compliance with Competition Conditions

Organisers are responsible for ensuring that their event complies with the 2012 Competition Conditions. Particular attention should be paid to Table 1, 2012 Competition Conditions. This table outlines restrictions on: entry fees, competitive distance, late time penalties and classes.

Should an organiser feel that they have a valid case to not comply with a particular aspect of the 2012 Competition Conditions a dispensation may be granted by the NSW Rally Panel upon written application.

Opening and Closing of Entries

Entries must open no less than 28 days before the event and close no more than 8 days prior to the event.

Distribution of Supplementary Regulations and Entry Forms

Organisers must provide the NSW Rally Panel a copy of the Supplementary Regulations and Entry form in electronic form. This will then be posted onto nswrally.com The list of all registered competitors will be supplied to the organisers. Organisers must ensure that supplementary regulations are distributed as per the list (recommend by email).

Event Awards

As a minimum, each event that forms part of a series will award a trophy or other recognition to:

1st, 2nd & 3rd Outright Registered Driver & Co-Driver

1st Driver & Co-Driver in each class.

Organisers may elect to combine classes where fewer than 3 entries are received for a class.

Post Event

It is the Organisers' responsibility to provide the NSW CAMS Office with the following information, within seven (7) days of the completion of the event:

- A seeded entry list, showing the given names of both Driver and Co-driver, vehicle type and class as per the current NSW Competition Conditions.
- A full set of results, showing outright and classes placing as per the current NSW Competition Conditions.
- The entry list and results can be either e-mailed to the Rally Panel Point score or placed in the mail to:

NSW CAMS Office

P.O. Box 6126, Silverwater BC 1811.

5. Safety

First Intervention Vehicles

At least one FIV equipped and staffed in accordance with Appendix A of this document must be engaged for any State Championship event and is highly recommended for other events. Details of the service being provided are to be included in the Event Safety Plan.

Positive Tracking

Organisers must have in place some form of positive vehicle tracking for all competitive sections. This system must be designed to identify readily and rapidly the number, identity and sequence of vehicles that have entered and exited the section.

Parc Ferme – State Rally Championship

Organisers must provide for a Parc Ferme at the end of the event, which complies with one of the following conditions:

- 30mins, starting from the vehicles actual book in time at the final time control
- As per the conditions as laid down in the CAMS Manual of Motor Sport
- As the requirement as per ARC (see attached form) Appendix C

Servicing

Service times for all events will be a minimum of 20 minutes after a competitive distance of 30km or more.

Should the organiser believe that a “refuel” will be required then an additional 10 minutes shall be added to the service time.

Paperwork.

The Rally Panel has provided a guide to the required paperwork and the time line for submission. The Event Checker and the Rally Panel Checker have a role in ensuring that the correct paperwork is submitted and is appropriate to the status of the event.

Item	Time line	Responsibility	Required paperwork
1	at least 12 weeks before	To NSW Rally Panel Paperwork Checker	Submit Supplementary Regulations and Entry Form for approval before publication. <i>Check on the CAMS website for the latest disclaimers and indemnity agreements.</i>
2	at least 12 weeks before	to NSW CAMS Office	Order CAMS clocks from NSW Office using Rally Clock Order Form (CAMS Form RCOF), available from nswrally.com <i>CAMS Office NSW; Sports House, 6A Figtree Drive, Sydney Olympic Drive, NSW 2127. PO Box 6126, Silverwater BC 1811,</i>
3	8 weeks before OR as they are returned from the relevant authority/person	To NSW Permit Officer (Melbourne) To NSW Rally Panel Paperwork Checker	Complete the following forms: <ul style="list-style-type: none"> • Event organising Permit Application Form (CAMS Form E-101) • Pro-forma Medical Response Plan (CAMS Form M-201) • CAMS Safety 1st Rally/Touring Road Event Form (CAMS Form SF 3.1) or SF.21SF.22 with Contractors) Copies of approval letters from: <ul style="list-style-type: none"> • NSW Police • Forests NSW • Shires that the rally passes through • RTA (if applicable) • Private land holders (if applicable) • Safety Management Plan for CAMS • Pre event Checkers Form – both Physical and Administration • Pre event Area Co-ordinators
4	As soon after the event as possible	To NSW Rally Panel Paperwork Checker	Post event Checkers Report The Final Results Clerk of Course Report – All Events (CAMS Form EP101) Post Event Fee – Rally Events (CAMS Form EP112)
5		Event Checker to review. Area Co-ordinator to review.	Running Schedule Medical Response Plan Traffic Management Plan Safety Management Plan Job Descriptions Sheets Maps of the Overall Route, the Special Stages and the closure of the main street Diagrams of all the Control Points Diagrams of the Spectator Points Diagram of Service Park

Appendix A – FIV Requirements

- Crewed by a minimum of two appropriately qualified medical personnel trained in resuscitation/trauma.
- Each FIV to be in constant radio contact with Rally HQ.
- Each FIV to carry one complete medical kit as listed below.
- Vehicles must be suitable to be able to traverse the stages in all weather conditions.

Medical Kits

It is recommended that the following minimum medical equipment be carried in the FIV's (this list is not restrictive):

- **Airway:**
 - Portable suction machine with a selection of "Y" & Yankeur suction catheters
 - Oxygen Delivery System – Minimum "C" Size
 - Adult High Concentration and 2 x 40% Therapy Masks
 - A set of Adult Guedel Airways
 - Nasopharyngeal Airways size 7 x 2
 - Silicon Resuscitation Bag with Oxygen Reservoir
 - Size 5 & Size 3 Resuscitation Mask
 - Set of Endotracheal Cuffed Tubes with 2 x Size 7, 2 x Size 8
 - Mini-tracheotomy device x 2 – Medical Officer Only
- **Cervical spine:**
 - Set of Rigid Adult Cervical Collars
 - Spinal Back Board with belts
 - KED Extrication Device or Similar – desirable
 - Circulatory support:
 - Intravenous Infusion Sets x 4, including:
 - IV Giving Sets
 - IV Cannulae – size 14, 16, 18 and 20.
 - Hartmanns Solution 500 ml x 2
 - Normal Saline Solution 500 ml 2
 - Sphygmomanometer and Stethoscope
 - Chest Decompression Set x 2
- **Dressings:**
 - Selection of dressings, including 10 large field dressings
 - Burns dressings
- **Drugs:**
 - To be supplied by the doctor or paramedic at their discretion but should include drugs for respiratory problems, cardio-vascular problems, analgesic or spasmolytic drugs, sedatives, steroids and drugs for intubation and anesthesia.
- **Miscellaneous:**
 - Shears to cut through harnesses and overalls, Set of small hand tools
 - Set of seat belt cutters, 1 x Sharps Container
 - Set of Air Splints,
 - Defibrillator – Desirable
 - Emesis Bags
 - Emergency Space Blankets
 - Sterile and non-sterile gloves
 - Appropriate CAMS paperwork

Appendix B

Finish of Event Removal of Vehicle Disclaimer

I _____

On behalf of the competitor of car number _____ request permission of the Clerk of Course to remove the vehicle from the final Parc Ferme prior to the release of all vehicles 30 minutes after the last car finishes the relevant part of the competition.

I agree that if the vehicle is subsequently required for Post Event Scrutiny for whatever reason, then this vehicle will have been deemed to have withdrawn from the event and that the crew be ineligible for any awards or series points to which they may otherwise have been entitled.

Signed : _____

Time : _____ Date : _____